

Privacy Information Notice

This privacy policy sets out how Warburton Building Services Ltd uses and protects any information that you give us.

Warburton Building Services Ltd are committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified, you can be assured that it will only be used in accordance with this privacy Information notice. This policy is effective from 5th July 2024.

What do we collect and how do we use it

During the process of fulfilling your order or contract we collect:

Contact details

Address information

Any information you volunteer to us as we carry out our duties

We need this information to provide our services to you, and process the information for the lawful purposes of 'performance of a contract', and with your 'consent'.

This information helps us to understand your needs and provide you with a better service, and in particular for the following reasons: Process your order, manage your account, internal record keeping, and improve our products and services.

From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone or mail.

We may share your information under the above lawful purposes with:-

Sub-contractors

Third party suppliers

We will only keep hold of your data for as long as it is needed for the original purpose it was collected for.

Use of Cookies

On occasion, we may gather information about your computer for our services and to provide statistical information regarding the use of our website to our advertisers.

Directors: J.C. Warburton Eng. Tech. L.C.I.B.S.E.

J.N. Carr Eng. Tech. L.C.I.B.S.E. R.P. Bates Eng. Tech. L.C.I.B.S.E.

E.S. Davenall. BSc Bus Econ, ACMA CGMA. A.C. Hodgkins Eng. Tech. L.C.I.B.S.E.

Associate Director: J.E. Butler

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Registered In London 1422905



Such information will not identify you personally it is statistical data about our visitors and their use of our site. This statistical data does not identify any personal details whatsoever.

Similarly to the above, we may gather information about your general internet use by using a cookie file. Where used, these cookies are downloaded to your computer automatically. This cookie file is stored on the hard drive of your computer as cookies contain information that is transferred to your computer's hard drive. They help us to improve our website and the service that we provide to you.

All computers have the ability to decline cookies. This can be done by activating the setting on your browser which enables you to decline the cookies. Please note that should you choose to decline cookies; you may be unable to access particular parts of our website.

Our advertisers may also use cookies, over which we have no control. Such cookies (if used) would be downloaded once you click on advertisements on our website.

Contacting You

With your consent we may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.

If you have changed your mind and would like to opt out of receiving information about our products and services, you can opt out by emailing info@warburton.co.uk

Looking after your information

We are committed to ensuring that your information is safe. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect.

Your rights

Under Data Protection Legislation you have the right to know and protect your Personal Data. This includes the rights of

Access

Erasure

Portability

Rectification

Object

Restrict

Challenge automated decisions

To find out more about your rights please visit: <https://ico.org.uk/your-data-matters/>

Please note that the above rights may be restricted in their use.

If you are dissatisfied with how we use your personal email please contact info@warburton.co.uk. We will try to address your concerns.

If you are still dissatisfied after complaining you reserve the right to formally complain to the information commissioner's office the data protection regulator.

